

Capital Taxis Privacy Policy

Capital Taxis are committed to protecting your personal information you provide to us whilst using our services. The information you provide via phone, text, email or social media is required for the purpose of delivering our services.

We are committed to safeguarding such information, we are legally obliged to use your information within the scope of the Data Protection Act and GDPR collectively referred to as “data protection laws”.

Your Information

The information we collect from you

- Phone Number
- Name
- Address
- Email

to allow us to undertake your requirements you have requested of us

Using your Information

We will only use the information you have provided within the scope of ‘data protection laws’

- We need your data to perform our duties as requested by you or within the terms of any contract entered into.
- We need to comply with legal obligations.
- We need to protect your interests.
- When it is needed in the public interest as for official use.

Sharing your information

We will only share your information when ordered to do so by Government Departments or Law Enforcement agencies.

Storing Information

Your personal data will remain on file for the duration of any contract or a maximum of 6 years after completion of any contract.

We may have to retain your information for longer for legal reasons.

Your Rights

Under data protection laws you have the right to request a copy of the information we hold about you. Reasonable care will be taken to supply, correct or delete personal information about you.

Keeping your information safe

All information is stored securely, with all computers being fire wall protected and antivirus software installed.

Only authorised personnel will access personal data in the execution of their duties.

This privacy statement may be updated or amended from time to time

Any complaints regarding this Privacy Policy should be directed to the Director of Capital Taxis Inverness Ltd